ric woods

fine art portraiture
commercial photography
industrial photography
commercial illustration
tutoring

POSITION VACANT: JUNIOR – CASUAL

Applications close: 31st October 2010

ric woods photography is a leading Newcastle based photography studio. We are looking for a casual junior to work Saturday in our Carrington studio and at times on location. This is a great opportunity and the right person will be trained to assist with the following duties;

- Administration – typing, filing, answering phone calls and customer enquiries,
- Cleaning/Domestic duties
- Assisting photographers
- Assisting make-up artist
- Ordering stock
- Promotional events
- Presenting clients images to portfolio standard i.e. matting and framing

Applicants must be;

- Have a passion and interest in photography and learning how a professional studio operates
- Well presented and reliable is essential
- Have drive and initiative
- Be confident and well spoken and understand about studio and client confidentiality
- Take instruction well
- Be available to work weekends, evenings and at short notice
- Work well with children / confident handling babies
- Have the ability to work well in a team and to follow tasks through without supervision
- Having confidence with computers, software and other office equipment an advantage
- A License/car is **not** required providing you have transport arrangements to get to and from work
- Prepared to be in the presence of nudity.
- *NOTE: Parents must be aware that occasionally photographic shoots involve nudity (e. g. maternity or fashion shoots). Parents will be required to sign a permission slip.*

All applications must include a resume as either a word document or pdf (no phone interviews please) and are encouraged to submit their strongest 6 images as a portfolio. Including referees is advisable. Please include a head and shoulders passport photograph as ID. All applications to be emailed to maree [at] ricwoods.com. Hard copy applications are posted to **ric woods photography attention: maree nichols p.o. box 132 carrington n.s.w 2294**

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